# **Statutory Licensing Sub-Committee**

16th October 2018

Application for the grant of a Premises Licence



Report of Ian Thompson, Corporate Director, Regeneration and Local Services

Name and Address of Premises: BarberBar 2, 17 South Church Road, Bishop Auckland, Co. Durham. DL14 7JU

# 1. Summary

The Sub-Committee is asked to consider and determine the application for the grant of a premises licence for BarberBar 2, 17 South Church Road, Bishop Auckland received from Mr Dennis Hutchinson.

A plan showing the location of the premises is attached at Appendix 1.

# 2. Details of the Application

An application for the grant of a premises licence was received by the Licensing Authority on 6<sup>th</sup> August 2018. A copy of the application is attached as Appendix 2.

The application is deemed by the Licensing Authority to be correctly served and advertised in accordance with the Licensing Act regulations.

The proposed licence activities are listed below:

Proposed Licensable Activities	Days & Hours		
Supply of Aicohol (consumption on the premises)	Monday to Wednesday: 09:00 to 17.30 hrs Thursday and Friday: 09:00 to 19:30 hrs Saturday: 08:00 to 17:00 hrs		
Proposed Opening Times	Monday to Wednesday: 09:00 to 17.30 hrs Thursday and Friday: 09:00 to 19:30 hrs Saturday: 08:00 to 17:00 hrs		

The applicant has proposed conditions and steps that they intend to take in order to promote the four licensing objectives, which are outlined within the application at Appendix 2.

For Members' information – The Durham Local Safeguarding Children Board mediated with the applicant and agreed additional conditions. A copy of these conditions are attached at Appendix 3.

The Licensing Authority originally scheduled a committee hearing for 2<sup>nd</sup> October 2018 but the applicant was unable to attend and subsequently requested an adjournment under Regulation 11 of the Licensing Act 2003. This was agreed to allow all parties to be present so as to not prejudice the applicant.

### 3. The Representations

The Licensing Authority received one letter during the consultation period in relation to the grant of the premises licence application, from Councillor Tanya Tucker.

The licensing authority deemed Councillor Tucker's representation as relevant, relating to the following licensing objectives

- The Prevention of Crime & Disorder
- Public Safety
- The Prevention of Public Nuisance
- The Protection of Children from Harm

A copy of the representation is attached as Appendix 4.

Reponses were received from the following Responsible Authorities, confirming that they had no comments to make in relation to the application:

- Durham Constabulary
- Durham County Council Environmental Health Department
- Durham County Council Public Health Department
- County Durham Fire Authority

Copies of these responses are attached at Appendix 5.

A response not amounting to a representation was also received from the Durham County Council Planning Department and this is attached at Appendix 6, for information only.

#### 4. Parties

The Parties to the hearing will be:

- Mr Dennis Hutchinson (Applicant)
- Councillor Tanya Tucker (Other person)

# 5. Durham County Council Statement of Licensing Policy

The Sub-Committee's attention is drawn to the following relevant parts of the Policy:

- 7.0 Crime and Disorder
- 8.0 Public safety
- 9.0 Prevention of Public Nuisance
- 10.0 Protecting Children from Harm
- Appendix B Framework Licensing Hours

Relevant information is attached as Appendix 7.

# 6. Section 182 Guidance

The Sub-Committee's attention is drawn to the relevant parts of the Guidance issued under section 182 of the Licensing Act 2003 as follows:

- 2.1 2.6 Crime and Disorder
- 2.7 2.14 Public Safety
- 2.15 2.21 The Prevention of Public Nuisance
- 2.22 2.32 Protection of Children from Harm

Relevant information is attached as Appendix 8.

#### 7. For Decision

The Sub-Committee is asked to determine the application for the grant of a premises licence in light of the representation received.

#### **Background Papers:**

- Durham County Council's Statement of Licensing Policy
- Guidance issued under section 182 of the Licensing Act 2003 (as amended April 2018)

Contact: Yvonne Raine	Tel: 03000 265256
	Email: yvonne.raine@durham.gov.uk

# **APPENDIX 1 – LOCATION PLAN**

Plan for identification purposes only; not to be used for scaling or formal documentation

# **APPENDIX 2 – APPLICATION**



# **County Durham** Application for a premises licence Licensing Act 2003

For help contact licensing@durham.gov.uk Telephone: 03000 261016

Section 1 of 21			
You can save the form at any t	time and resume it later. You do not need to b	pe logged in when you resume.	
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.	
Your reference		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.	
Are you an agent acting on be	ehalf of the applicant?	Put "no" if you are applying on your own behalf or on behalf of a business you own or	
C Yes © I	No	work for.	
Applicant Details			
* First name	Dennis		
* Family name	Hutchinson		
* E-mail			
Main telephone number		Include country code.	
Other telephone number	1		
☐ Indicate here if you wor	uld prefer not to be contacted by telephone		
Are you:			
<ul><li>Applying as a business</li></ul>	or organisation, including as a sole trader	A sole trader is a business owned by one person without any special legal structure.	
C Applying as an individu	aal	Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.	
Applicant Business			
Is your business registered in the UK with Companies House?	C Yes © No	Note: completing the Applicant Business section is optional in this form.	
Is your business registered outside the UK?	C Yes © No		
Business name	BarberBar 2	If your business is registered, use its registered name.	
VAT number		Put "none" if you are not registered for VAT.	
Legal status	Sole Trader		

Continued from previous page		
Your position in the business	Owner	
Home country	United Kingdom	The country where the headquarters of your
	Office Angeom	_ business is located.
Business Address		If you have one, this should be your official address - that is an address required of you
Building number or name	17	by law for receiving communications.
Street	South Church Road	
District		
City or town	Bishop Auckland	
County or administrative area	County Durham	
Postcode	DL147JU	
Country	United Kingdom	
* *	2 3	
Section 2 of 21		
PREMISES DETAILS		* E
	or the Licensing Act 2003.  tal address, OS map reference or description o  p reference C Description	f the premises?
Building number or name	17	
Street	South Church Road	
District		
City or town	Bishop Auckland	
County or administrative area		
Postcode	DL14 7JU	
Country	United Kingdom	
Further Details		
Telephone number		
Non-domestic rateable value of premises (£)	3,000	

Sect	ion 3 of 21		Marine Company Control of Control
APP	LICATION DETAILS		
In w	nat capacity are you apply	ring for the premises licence?	
×	An individual or individu	uais	
	A limited company / lim	ited liability partnership	
	A partnership (other tha	n limited liability)	
	An unincorporated asso	ciation	
	Other (for example a sta	tutory corporation)	
	A recognised club		
	A charity		
	The proprietor of an edu	icational establishment	Land Start
	A health service body		
	A person who is register	ed under part 2 of the Care Standards Act	
	2000 (c14) in respect of a	an independent hospital in Wales	
	Social Care Act 2008 in r	red under Chapter 2 of Part 1 of the Health and espect of the carrying on of a regulated ning of that Part) in an independent hospital in	
	The chief officer of police	e of a police force in England and Wales	
Con	firm The Following		
×	l am carrying on or prop the use of the premises	osing to carry on a business which involves for licensable activities	
	I am making the applica	tion pursuant to a statutory function	
	I am making the applica virtue of Her Majesty's p	tion pursuant to a function discharged by rerogative	
Sect	on 4 of 21		
INDI	VIDUAL APPLICANT DET	TAILS	
	licant Name		
IS the	e name the same as (or si	milar to) the details given in section one?	If "Yes" is selected you can re-use the details from section one, or amend them as required.
(	Yes	C No	Select "No" to enter a completely new set of details.
First	name	Dennis	
Fam	lly name	Hutchinson	
Is the	applicant 18 years of ag	e or older?	
•	Yes	C No	

Continued from previous page		
Current Residential Address		
The artists of the Contract of	similar to) the address given in section one?	If "Yes" is selected you can re-use the details from section one, or amend them as
C Yes	© No	required. Select "No" to enter a completely new set of details.
Building number or name		
Street		
District		
City or town		
County or administrative area		
Postcode 2 .		
Country		
<b>Applicant Contact Details</b>		
Are the contact details the sa	me as (or similar to) those given in section one?	If "Yes" is selected you can re-use the details from section one, or amend them as
€ Yes	C No	required. Select "No" to enter a completely new set of details.
E-mail		
Telephone number		
Other telephone number		
* Date of birth	dd mm yyyy	
11/4		Documents that demonstrate entitlement to
* Nationality	British	work in the UK
	Add another applicant	
Section 5 of 21		
OPERATING SCHEDULE		
When do you want the		
premises licence to start?	25 / 08 / 2018 dd mm yyyy	
If you wish the licence to be		
valid only for a limited period when do you want it to end	d,/	
Provide a general description	n of the premises	
licensing objectives. Where	mises, its general situation and layout and any of your application includes off-supplies of alcohol applies you must include a description of where	and you intend to provide a place for
	el shop which is a Barber shop, the shop consist	of a front area (Barber area) leading to a

Kitchen area with a door leading to a small enclosed yard, the kitchen also leads onto an internal toilet area and a very small area which holds the electricity supply box.  The premises will be offering traditional Barbering services and a complimentary drink with the service, these will be held in a lockable sliding door fridge.  The premises are only accessible by the public through the front doorfrom the main path way which is a large paved area to the road.  There will be no off sales from the premises.
If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend
Section 6 of 21
PROVISION OF PLAYS
See guidance on regulated entertainment
Will you be providing plays?
← Yes ← No
Section 7 of 21
PROVISION OF FILMS
See guidance on regulated entertainment
Will you be providing films?
☐ Yes
Section 8 of 21
PROVISION OF INDOOR SPORTING EVENTS
See guidance on regulated entertainment
Will you be providing indoor sporting events?
C Yes .
Section 9 of 21
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS
See guidance on regulated entertainment
Will you be providing boxing or wrestling entertainments?
C Yes © No
Section 10 of 21
PROVISION OF LIVE MUSIC
See guidance on regulated entertainment
Will you be providing live music?
C Yes € No
Section 11 of 21
PROVISION OF RECORDED MUSIC
See guidance on regulated entertainment
Will you be providing recorded music?

Continued from previous	page			
Section 12 of 21				
PROVISION OF PERFOR	RMANCES OF DANCE			
See guidance on regula	ted entertainment			
Will you be providing p	erformances of dance?			
C Yes	@ No			
Section 13 of 21				
PROVISION OF ANYTH	ING OF A SIMILAR DESC	RIPTION TO LIVE	MUSIC, RE	CORDED MUSIC OR PERFORMANCES OF
See guidance on regula	ted entertainment			
Will you be providing as performances of dance?	nything similar to live mu ?	sic, recorded mus	ilc or	
C Yes	€ No			
Section 14 of 21			10000000	
LATE NIGHT REFRESHA	MENT			
Will you be providing la	te night refreshment?			
C Yes	© No			
Section 15 of 21				
SUPPLY OF ALCOHOL				
Will you be selling or su	pplying alcohol?		- 4	
<b>←</b> Yes	C No			
Standard Days And Ti	mings			
MONDAY		I . —		Chartespie 24 have deet
	Start 09:00	End	17:30	Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days
	Start	End		of the week when you intend the premises to be used for the activity.
THEEDAY		- 150		to be used for the activity.
TUESDAY				
	Start 09:00	End	17:30	
•	Start	End		
WEDNESDAY				
	Start 09:00	End	17:30	
	Start	End		
TULIDEDAY				
THURSDAY	e			1
	Start 09:00	End	19:30	
	Start	End		

- melanad finan				
Continued from previous	page			
FRIDAY				and the south of the
	Start 09:00	£	End 19:30	
	Start	E	End	
SATURDAY				
	Start 08:00	1	End 17:00	
	Start	i	End	
SUNDAY				
	Start	, 1	End	
	Start		End	
Vill the sale of alcohol				If the sale of alcohol is for consumption on
<ul><li>On the premises</li></ul>	C Off the premise:	s C I	Both	the premises select on, if the sale of alcoholis for consumption away from the premise
				select off. If the sale of alcohol is for consumption on the premises and away
				from the premises select both.
State any seasonal vari	ations			and the second of the second
lone		Will occu	r on additiona	l days during the summer months.
Non-standard timings. column on the left, list	Where the premises will be u	sed for th	he supply of al	cohol at different times from those listed in the
column on the left, list	Where the premises will be u	sed for th	he supply of al	
Non-standard timings. column on the left, list For example (but not e None	Where the premises will be ubelow exclusively), where you wish the teals of the individual whom	ised for th	ne supply of al	cohol at different times from those listed in the ger on a particular day e.g. Christmas Eve.
Non-standard timings. column on the left, list For example (but not e None State the name and de licence as premises su	Where the premises will be ubelow exclusively), where you wish the teals of the individual whom	ised for th	ne supply of al	cohol at different times from those listed in the ger on a particular day e.g. Christmas Eve.
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Non-standard timings. column on the left, list For example (but not e None  State the name and de licence as premises su  Name  First name	Where the premises will be uselow exclusively), where you wish the exclusively of the individual whom pervisor	ised for th	ne supply of al	cohol at different times from those listed in the ger on a particular day e.g. Christmas Eve.
Non-standard timings. column on the left, list For example (but not e None State the name and de	Where the premises will be uselow exclusively), where you wish the tails of the individual whom pervisor	ised for th	ne supply of al	cohol at different times from those listed in the ger on a particular day e.g. Christmas Eve.

Continued from previous page	
Enter the contact's address	
Building number or name	
Street	
District	
City or town	
County or administrative area	
Postcode	
Country	
Personal Licence number	
(if known)	
Issuing licensing authority (if known)	
PROPOSED DESIGNATED PREMISES SUPERVISOR CON	
As an attachment to this application  Reference number for consent form (if known)	If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.
Section 16 of 21	
ADULT ENTERTAINMENT	
premises that may give rise to concern in respect of child Give information about anything intended to occur at the	he premises or ancillary to the use of the premises which may give ther you intend children to have access to the premises, for example
There will be no adult entrainment of any variety to be s there fore no concerns in the respect of protecting child in these Barber premises.	supplied on theses premises, foul language will not be tolerated, Iren. Children will be accompanied by their parents/gardians whilst
Section 17 of 21	
HOURS PREMISES ARE OPEN TO THE PUBLIC	
Standard Days And Timings	
MONDAY	Give timings in 24 hour clock.
Start 09:00	End 17:30 (e.g., 16:00) and only give details for the day
Start	of the week when you intend the premises to be used for the activity.

Continued from previou	is page		
TUESDAY	Stort 00.00	End 1730	
	Start 09:00	End 17:30	
	Start	End	
WEDNESDAY			
	Start 09:00	End 17:30	
	Start	End	
THURSDAY			
	Start 09:00	End 19:30	
	Start	End	
EDIDAY			
FRIDAY	Fh. + 100.00	End 19:30	
	Start 09:00		
	Start	End	
SATURDAY			
	Start 08:00	End 17:00	
	Start	End	
SUNDAY			
	Start	End	
	Start	End.	
State any seasonal va			
For example (but not	exclusively) where the acti	vity will occur on additional days during the sumn	ner months.
None	Maria Petropa	and a second fragment of the Antique to	
		Mari (September 1997) WANTER (September 1997) Maria (September 1997)	
		the premises to be open to the members and gue	sts at different times from
	umn on the left, list below		
For example (but not	exclusively), where you wi	sh the activity to go on longer on a particular day	e.g. Christmas Eve.
None	THE REPORT OF STATE		
A COLUMN			
Section 18 of 21			
LICENSING OBJECTIV	VES		
Describe the steps yo	ou intend to take to promo	te the four licensing objectives:	
a) General – all four li	censing objectives (b,c,d,e		

List here steps you will take to promote all four licensing objectives together.

We will hold the four licensing objectives in high regards and will strive to keep staff fully trained on all our policies and procedures. All training records will be made available to officers when requested.

It is the establishments intention to provide a safe place of work for all staff and members of the public, there will be a comfortable seating area to the side and the rear of the barber shop area. There will be three barber chairs and a minimum of 2 barbers on the premises during the opening times.

There will be one complimentary drink of the customers preference ranging from soft drink to 330ml bottled alcoholic drink. The Barber shop is on ground level there are no steps within the shop it self.

#### b) The prevention of crime and disorder

Customers will be asked for proof of age should they look below the age of 25 years (challenge 25) forms of identification accepted will be passport, driving license or citizen card as proof of age.

BarberBar intend to operate CCTV internal of the premises and all staff will be trained in its use, all footage will be retained for 28 days should it be requested by Authorities. Persons who enter the premises under heavy influence of drink/drugs will be refused the services offered by BarberBar. There is a local Police station in Bishop Auckland.

Full initial training will be conducted by the DPS to ensure no alcohol is given/sold to anyone underage.

#### c) Public safety

The premises as access via a single front door leading into the main shop from the foot path, the premises will have full liability and contents insurance, there are no tripping hazards within the main shop or rear kitchen area. The staff will ensure the floor is maintained during working hours and to prevent slipping hazards. There will be a first aid kit on site and available upon request, there will be an incident log book maintained. All sharp objects including scissors, shavers will be controlled by the staff and out of reach, there will be a sharps bin on location for disposable blades.

There will be awareness to the requirements of health and safety to all staff who are all trained to the minimum of NVQ level 2 standards.

There is good lighting throughout the premises, this leading from entry to the rear toilet area.

Fire extinguishers will be located in suitable areas along with a smoke alarm.

Customers will be reminded of the drink driving laws in the way of signs.

There will be a seating area to the rear and the side of the main shop for approximately 10 persons.

#### d) The prevention of public nuisance

There will be no late night openings beyond the stipulated times, there will be no loud music from the premises. There will be no lazer or neon lights. There will be no odors produced from the BarberBar.

Consideration will be given to the flat above which is currently occupied and the neighbors to the left, the premises was formally a cafe who played music to which both parties have confirmed they did not have any disturbance.

Groups of people will be discouraged from congregating outside.

#### e) The protection of children from harm

A challenge 25 policy will be operated at the premises and acceptable forms of identification will be:- passport, photocard driving license and PASS accredited identification card i.e. ID4U.

There are no obstacles within the BarberBar that would pose arm to children, there are no hot surfaces for children to come in contact with. All children will be accompanied by and adult/guardian below the age of 13, there will be no access permitted to the fridge by children and the fridge will be locked when not in use.

All drinks will be requested and handled by the staff upon request, there will only be one complementary drink per customer. In the event that children request a soft drink this will either be within a can or plastic cup.

The premises will hold a refusal register and endorse after any refusal. This will also be made available upon request by

In the event of any spillages these will be cleaned up immediately by the staff.

There will be no offensive reading material available or displayed and foul language will not be tolerated.

#### Section 19 of 21

#### NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

#### Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the
  holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see
  note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport
  as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national
  of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay
  indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement
  indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in
  the UK, when produced in combination with an official document giving the person's permanent National
  Insurance number and their name issued by a Government agency or a previous employer.
- A full birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's
  parents or adoptive parents, when produced in combination with an official document giving the person's
  permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an
  official document giving the person's permanent National Insurance number and their name issued by a
  Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to
  work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a
  licensable activity.

- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the
  holder which indicates that the named person can currently stay in the UK and is allowed to work relation to
  the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic
   Area state or Switzerland but who is a family member of such a national or who has derivative rights or
   residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder
  with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not
  subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity
  when produced in combination with an official document giving the person's permanent National Insurance
  number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 17(3) or 18A
   (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK
  with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or
  reasonable evidence that the person has an appeal or administrative review pending on an immigration
  decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but
  who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in
  the UK including:-
  - evidence of the applicant's own identity such as a passport,
  - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one
    of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (Iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### Section 20 of 21

## NOTES ON REGULATED ENTERTAINMENT

# In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman
  wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not
  exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or
  wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an
  indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (I) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and
     (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

#### Section 21 of 21

#### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business\_rates/index.htm

Premises licence fees can be calculated by visiting the Department for Culture Media and Sport website at http://www.culture.gov.uk/what\_we\_do/alcohol\_and\_entertainment/3193.aspx

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college. If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time. Details of these additional fees can be found on the website http://www.culture.gov.uk/what\_we\_do/

Details of these additional fees can be found on the website http://www.cuiture.gov.uk/wnat\_we\_do alcohol\_and\_entertainment/4040.aspx

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100.00

#### DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership]. I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

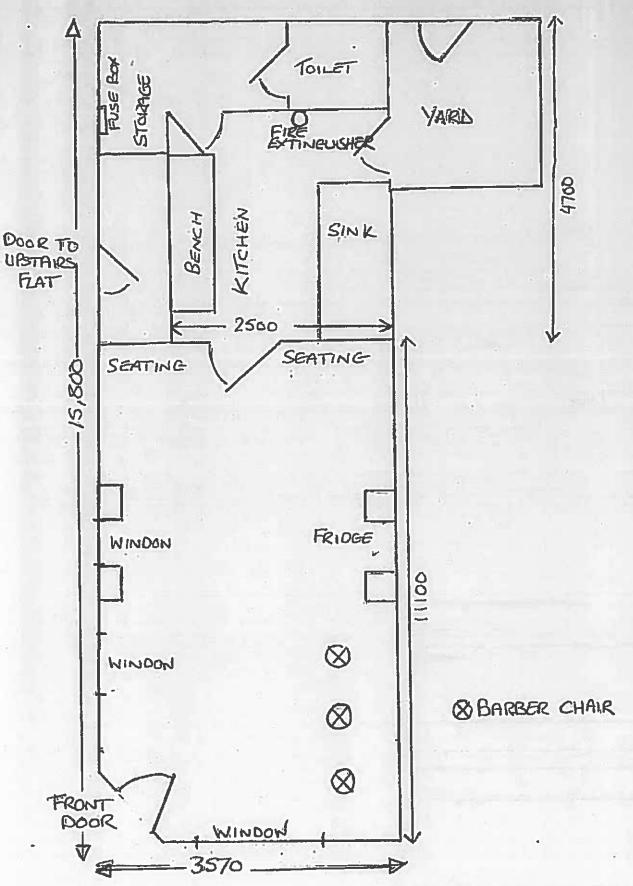
H	Full	name	

Dennis Hutchinson

\* Capacity

Owner

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	Add another signatory
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17 SOUTH CHURCH ROAD BISHOP AUCKLAND DLIY 730

# APPENDIX 3 – ADDITIONAL CONDITIONS AGREED BY APPLICANT

From:

Dennis <

Sent

08 August 2018 18:09

To:

Valerie Craig

Subject:

Re: Licensing Application Received - BarberBar 2, 17 South Church Road, Bishop

Auckland

Hi Valerie, I can confirm I am happy for the changes to be made.

Dennis Hutchinson

Sent from my iPhone

On 8 Aug 2018, at 11:53, Valerie Craig < Valerie. Craig@durham.gov.uk > wrote:

Good Morning Dennis,

Just for clarification, please can you confirm that you are happy for the below to be added to your premises licence application as conditions on the licence.

Regards Valerie

Valerie Craig

**Licensing Assistant** 

Environment, Health & Consumer Protection

Regeneration and Local Services

**Durham County Council** 

**Annand House** 

Meadowfield

Durham

DH7 8RS

Direct: 03000 261016

Switchboard: 03000 260000

E-mail: valerie.craiq@durham.gov.uk

## **Privacy Notices and Data Protection**

We have recently updated our privacy information.

To find out how we collect, use, share and retain your personal data, visit:

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Follow us on linkedin.com/company/durham-county-council

Follow us on Instagram @durham\_county\_council

From:

Mark Quinn

Sent:

07 August 2018 15:29

To:

Cc:

Valerie Craig; AHS Licensing

Subject:

Licensing Application Received - BarberBar 2, 17 South Church Road, Bishop

Auckland

Good Morning / Afternoon,

I represent the Durham Local Safeguarding Children Board (LSCB) which is a responsible authority under the licensing act. I have received a copy of your application for a premises licence for your premises at BarberBar 2, 17 South Church Road, Bishop Auckland

I welcome your proposal for age verification, refusal register and the training of staff.

Having considered the steps you have recorded to promote the licensing objectives, in particular the protection of children, I consider that the steps require more clarity and there are some matters which I consider are absent and should be addressed.

(Any premises licence should include a mandatory condition that an age verification policy is operated. Durham Local Safeguarding Children Board recommends and promotes the Challenge 25 standard)

The steps I consider should be included are identified in the proposed wording below:

- Minimise the risk of proxy sales The applicant will work with the police to minimise the risk of proxy provision / proxy sales. (This is alcohol purchased or obtained for young people by relatives or older friends).
- <u>Training of staff</u> all staff responsible for selling age restricted goods to be trained to implement the age verification policy. Staff training to include the risk from proxy sales. Training records for staff to be maintained and refresher training to be provided annually.

The purpose of this email is to make the LSCB representations to you and for you to consider these suggestions.

Next Steps – You need to consider the representations I have made.

If you are happy for the recommendations to be included in your application please confirm so by replying to me and the Licensing Section <u>Licensing@durham.gov.uk</u>

These recommendations will then be included it in your application, the matter is deemed resolved and your application would progress.

The Durham Local Safeguarding Children Board are concerned about the availability of alcohol to children and encourage licensees to work with us in introducing steps, like those above in an attempt to safeguard children. I consider these steps are proportionate and have proven to be successful when implemented in similar applications.

Please don't hesitate to contact me if you require further information.

Mark Quinn Quality and Performance Coordinator Durham Local Safeguarding Children Board

# **APPENDIX 4 - REPRESENTATION**

Clir Tanya Tucker C/o Members Support County Hall Durham

#### Dear Sirs

Application Type - Application for a New Premises Licence

Applicant: - Dennis Hutchinson

Premises — BarberBar 2, 17 South Church Road, Bishop Auckland, DL14 7JU

Date of Application — 6th August 2018

Last date for representations — 3rd

September 2018

Details of application: Sale by retail of alcohol – Monday to Wednesday 09:00 – 17:30, Thursday to Friday 09:00 to 19:30, Saturday 08:00 – 17:00

With regard to the above application I wish to make the following representations:

#### The prevention of crime and disorder

- The business is on the corner of a residential street with various business at the rear that include a number of vehicle repair premises and building trade premises. Directly across from this business is a Secondary school with 6th Form. In the past these premises have been a variation of food outlets none of which have sold alcohol or given the option for a complimentary alcoholic drink. The times that alcohol is on offer may attract elder students from the school and potentially cause problems for the school itself if 'of age' students are drinking during the day. I realise this is an option for them but believe the siting of these premises may create a draw for youngsters.
- Unless users of the premises are within walking distance of the barbershop then it is likely
  that they are driving. Especially during the day. Whilst I am aware that this is the 'choice' of
  the patron and that the licensee will try to ensure that no patron who is driving will be
  offered an alcoholic drink there is no feasible way that this can be entirely prevented. This
  could cause a risk to residents going to the school, walking in the area or visiting premises
  behind the barber shop.

#### **Public Safety**

 In the interests of public safety it would be impractical for this type of business to offer alcohol as a complimentary option. There are several premises within a short distance that offer alcohol under licence where patrons may 'choose' to exercise their right to drink alcohol. I believe that granting a licence at these premises will draw young people to congregate outside and potentially create anti social behaviour.

#### The prevention of public nuisance

• Bishop Auckland already has some issues with anti social behaviour and I believe that granting this licence could be a potential draw for this type of behaviour. If patrons are refused a complimentary drink of alcohol for a specific reason eg. They already appear to be under the influence, and they don't take kindly to being refused, what are the potential consequences. The residents in this street are of mixed age range. The school has children as young as 11 attending. The potential risk may be minimal but there is still risk to public safety if there is an incident.

The protection of children from harm

- The school across from these premises cater for 11 to 18 year olds on a daily basis including the weekend.
- It also has a significant number of community activities that cater for much younger children too on a daily basis, including weekends.
- I realise that each business in town is looking to make a living and cater to an economy that
  is shrinking somewhat but to offer alcohol as an incentive to be different from other barber
  shops is not in the best interests of residents, other businesses in the area or the school in
  such close proximity.
- The skill and service that is offered to patrons should be sufficient to attract patrons.
   Advertising and word of mouth. Not complimentary alcohol. Other similar businesses in
   Bishop Auckland don't offer this to their patrons and seem to still be thriving as most have been in town for quite a number of years.

For the reasons above I would ask the panel to carefully consider the granting of this licence.

Yours faithfully
Tanya Tucker
Councillor for Woodhouse Close and Henknowle

# APPENDIX 5 – RESPONSES FROM RESPONSIBLE AUTHORITIES

From:

**Daniel Darnton** 

Sent:

07 September 2018 14:42

To: Cc: Valerie Craig AHS Licensing

Subject:

Attachments:

FW: Licensing Act - Premises Licence Received Plan 06.08.18.pdf; Application 06.08.18.pdf

From: Daniel Darnton

Sent: 24 August 2018 09:28

To: 'Valerie.Craig@durham.gov.uk' <Valerie.Craig@durham.gov.uk>

Subject: FW: Licensing Act - Premises Licence Received

Good Morning,

Durham Constabulary have no objections to the below application.

Thanks

Dan

Daniel Darnton
Harm Reduction Unit
Meadowfield Office tel 101 ext
Darlington Office tel 101 ext



Subject: Licensing Act - Premises Licence Received

Dear Sir/Madam

The following application has been received/accepted by Durham County Council and is attached.

Les - please check that the blue notice is being correctly displayed.

1

Application Type - Application for a New Premises Licence
Applicant: - Dennis Hutchinson
Premises - BarberBar 2, 17 South Church Road, Bishop Auckland, DL14 7IU
Date of Application - 6th August 2018

Last date for representations - 3rd September 2018

Please note the last date for representations,

Thanks Valerie

Valerie Craig
Licensing Assistant
Environment, Health & Consumer Protection
Regeneration and Local Services
Durham County Council
Annand House
Meadowfield
Durham
DH7 8RS

Direct: 03000 261016 Switchboard: 03000 260000

E-mail: valerie.craig@durham.gov.uk

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Like us at facebook.com/durhamcouncil
Follow us on linkedin.com/company/durham-county-council
Follow us on Instagram @durham\_county\_council

From: Sent: Richard Wormald 14 August 2018 13:27

To:

Valerie Craig

Subject:

BarberBar2, 17 South Church Road, Bishop Auckland

#### Dear Valerie

Thank you for consulting the Nuisance Action Team, regarding the New Premise Licence for: BarberBar2, 17 South Church Road, Bishop Auckland

I have no representations to make regarding the application

#### Regards

Mr R. Wormald Senior Environmental Health Officer Adult and Health Services

T: E:

Web: www.durham.gov.uk

Follow us on Twitter @durhamcouncil Like us at facebook.com/durhamcouncil

From:

Sean Barry

Sent:

15 August 2018 13:07

To: Cc: Valerie Craig AHS Licensing

Subject:

RE: Licensing Act - Premises Licence Received BarberBar 2, 17 South Church Road,

Bishop Auckland, DL14 7JU

#### Good Afternoon

I have received a new licence application for the establishment: BarberBar 2, 17 South Church Road, Bishop Auckland, DL14 7JU

I have no comments or objections to make on behalf of County Durham Public Health.

My Ref: PH/2018/012

Thanks

Sean

From:

FS-Wear <

Sent:

23 August 2018 10:48

To:

Valerie Craig

Subject:

FW: Licensing Act - Premises Licence Received

Attachments:

Plan 06.08.18.pdf; Application 06.08.18.pdf

Morning Valerie

No representations regarding the above application from CDDFRS

Regards

Stu

Stuart Thew Fd FSI, G.I.Fire E
Senior Business Fire Safety Officer (Bishop Auckland/Newton Aycliffe/Wear and Tees)

Tel:

Mot

**Email** 

www.ddfire.gov.uk

Safest People, Safest Places

2 or 3 breaths of toxic smoke and you're unconscious Don't drown in toxic smoke Test your smoke alarm today

County Durham and Darlington Fire and Rescue Authority Belmont Business Park, Durham, DH1 1TW.

Please consider the environment before printing this email.

From: Fire Safety

Sent: 07 August 2018 16:09

To: FS-Wear <

Subject: FW: Licensing Act - Premises Licence Received

Good afternoon

Please see the attached.

LI job created. Job number

Premises ID

Premises ID

Kind regards

Hayley McBurnie Administrative Assistant

**Community Risk Management** 

Tel: Email:

www.ddfire.gov.uk

Safest People, Safest Places

2 or 3 breaths of toxic smoke and you're unconscious Don't drown in toxic smoke Test your smoke alarm today

County Durham and Darlington Fire and Rescue Service Service Headquarters, Belmont Business Park, Durham DH1 1TW

Please consider the environment before printing this email.

From: Valerie Craig < Valerie.Craig@durham.gov.uk>

Sent: 06 August 2018 15:22

Subject: Licensing Act - Premises Licence Received

Dear Sir/Madam

The following application has been received/accepted by Durham County Council and is attached.

Les - please check that the blue notice is being correctly displayed.

Application Type - Application for a New Premises Licence

Applicant: - Dennis Hutchinson

Premises - BarberBar 2, 17 South Church Road, Bishop Auckland, DL14 7JU

Date of Application - 6<sup>th</sup> August 2018

Last date for representations - 3<sup>rd</sup> September 2018

Please note the last date for representations,

Thanks Valerie

Valerie Craig Licensing Assistant Environment, Health & Consumer Protection

# APPENDIX 6 – RESPONSE FROM PLANNING AUTHORITY

From: Amy Williamson Sent: 07 August 2018 15:04

To: Valerie Craig < Valerie. Craig@durham.gov.uk>

Subject: CON28/18/01946 - 17 South Church Road, Bishop Auckland

Dear Valerie,

Thank you for your recent consultation request.

Planning permission would not be required to operate as a Barbers Shop alone. However on the basis of the information which has been submitted with the licence application I am unclear whether the proposals include the sale of alcohol to either customers or members of the public. I consider further details would be required in respect of the drinks element proposed and primary function of the business. Will the drinks only be provided free to customers or sold separately? If sold separately will customers of the barbers only be able to purchase alcohol or could anyone buy alcohol even if they are not using the barbers services?

I would therefore recommend that the applicant please provides some additional information so that it can be confirmed whether or not the proposed operation would require planning permission. In this respect I would recommend that a pre-application enquiry is submitted providing further details about the proposal. Information about this process can be found at the following link—

#### http://www.durham.gov.uk/article/8280/Before-you-apply

Unfortunately we are no longer able to provide informal pre-application advice over the phone and the only way in which it could be confirmed whether the proposed use requires planning permission would be via the above pre-application enquiry process. (There would also be a fee of £50 to accompany the enquiry).

Regards,

Amy Williamson
Planning Officer
Planning Development Management - South West Area Team
Durham County Council
Room G73-82
County Hall
Durham
DH1 5UZ
Direct
Switchboard 03000260000

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# APPENDIX 7 - STATEMENT OF LICENSING POLICY

## **DURHAM COUNTY COUNCIL STATEMENT OF LICENSING POLICY**

#### 7.0 The Prevention of Crime and Disorder

- 7.1 Licensed premises, especially those offering late night / early morning entertainment, alcohol and refreshment may sometimes, if not properly managed, become a source of public nuisance, generating crime and disorder problems.
- 7.2 As a matter of policy, the Licensing Authority will require every holder of a premises licence, club premises certificate or temporary event notice to be responsible for minimising the impact of crime, disorder and anti-social behaviour by their patrons both on and within the immediate vicinity of their premises, including for example on the pavement, in a beer garden or in a smoking shelter.
- 7.3 The Licensing Authority recommends that all applicants demonstrate in their Operating Schedules that suitable and sufficient measures, ranging from the design and layout of the premises through to the daily operation of the business have been identified and will be implemented and maintained with the intention of preventing crime and disorder. Procedures to deal with drunken customers, violence and anti social behaviour in and outside premises and the provision of closed circuit 14 television in certain premises should be considered by applicants, licencees and event organisers when addressing this issue.
- 7.4 The Licensing Authority encourages Personal Licence holders to actively participate in established "Pubwatch" schemes, where issues relating to crime and disorder can be addressed. The Licensing Authority support involvement in "Best Bar None" initiative which enables premises to demonstrate good safe operating procedures. Such schemes have been very successful in reducing the negative impact of alcohol across a range of circumstances.
- 7.5 The Licensing Authority recognises and promotes effective and responsible management of all licensed and authorised premises through competent and efficient and regular instruction, recorded training, supervision of staff and the adoption of good practice, such as 'Challenge 25'. These are considered to be among the most important control measures for the achievement of all Licensing Objectives. The Licensing Authority will take a positive view of anyone who invests in appropriate training, and in particular nationally accredited qualifications tailored to the Licensing sector. Training records should be kept available for inspection by all enforcement agencies.
- 7.6 The application for premises licence must identify a Designated Premises Supervisor (DPS) who must also hold a Personal Licence. The DPS does not have to be present on the premises at all times when alcohol is being sold. However, the DPS and Premises Licence Holder remain responsible for the premises at all times. It is important that there is an accountable, responsible person present when alcohol is being sold or supplied to ensure, for example, that alcohol is not sold to persons who have had too much to drink, or to those under the age of 18 years.
- 7.7 Someone should always be present on premises or at an event during times when licensable activities are taking place who can discuss any problems or

issues arising from the licensable activities offered on the premises with officers from Licensing Authority and Police. The Licensing Authority considers it to be good practice if the DPS or Premises Licence Holder is present in the licensed area of the premises:

- □ Between 22:00 hours and closing time, when the premises is one that regularly opens after midnight for both regulated entertainment and the sale or supply of alcohol for consumption on the premises.
- ☐ At all times when the premises is a "vertical drinking establishment" where little or no seating is provided.
- ☐ At times where there is a substantial increase in customers i.e. for televised major sporting events etc.
- 7.8 The Licensing Authority will only impose a maximum number of people that can attend premises or an event where there is a clear and justifiable need in respect of that particular premises or event. Any such decision will be based on the nature and style of the operation. The Licensing Authority will consider information provided by the applicant and any other body, in particular the Council's Building Control Section, Environmental Health Section and the Durham and Darlington Fire and Rescue Service before setting a maximum number. Applicants will be expected to detail the arrangements that would be put in place e.g. provision of door staff to ensure that the permitted number of people attending the premises or event will not be exceeded.
- 7.9 Whenever security operatives/door supervisors are employed at licensed premises to carry out security functions they must be licensed by the Security Industry Authority (SIA). If a licensee directly employs security operatives they will need to be licensed by the SIA as a supervisor/manager.
- 7.10 The numbers of licensed door supervisors, both male and female, required at any premises will be dependent upon the nature of the activities licensed and the characteristics and capacity of the establishment and hours of trading.
- 7.11 In addition to the requirement of the Licensing Authority to promote the Licensing Objectives, the Council also has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can do to prevent crime and disorder in its area and to consider crime and disorder in its decision making process.
- 7.12 Toughened/Safety Glass Policy: Licensed venues that provide the sale or supply of alcohol for consumption on the premises should consider the introduction of toughened/safety glass. This policy expectation applies to those premises that would be considered as carrying a higher risk for potential crime and disorder. In particular it is expected in premises considered to be high volume vertical drinking establishments and those premises open beyond midnight in areas where there is a high concentration of venues (but not premises in those areas that are viewed as low risk in this context.
- 7.13 Drugs/Knives/Weapons: The Licensing Authority will expect licensees to take all reasonable steps to prevent the presence of drugs on licensed premises and to take appropriate steps to prevent drugs changing hands within the

premises in order to prevent tragedies as a result of drug misuse. The Licensing Authority will expect licensees to be familiar with the Home Office Drug Strategy booklet entitled Safer Clubbing (ISBN 1840827807) or other subsequent editions. The Licensing Authority also expects that licence holders will also take steps to prevent the presence of knives and other weapons on their premises and that a log be kept of all drug, knife and weapon incidents. Licence holders should also consider arranging training for their staff on drugs, knives and weapons and to have policies for dealing with the possession of drugs, knives and weapons and the supply of drugs.

#### 8.0 Public Safety

8.2 Applicants are advised to seek advice on s	such matters from the Council's
Occupational Safety and Health team, Health	and safety Executive, Durham
Constabulary and the Durham and Darlington	
incorporate any recommendations in their Ope	erating Schedule before submitting
their applications.	
☐ First Aid	
□ Public security	
☐ Event control	
☐ Polycarbonate Glass	
☐ Fire Safety	
□ Electrical safety	
☐ Building safety	
☐ Transport	
☐ Drink driving issues	
□ Occupancy levels	

#### 9.0 Prevention of Public Nuisance

- 9.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can cause a range of nuisances impacting on people living, working or sleeping in the vicinity of the premises.
- 9.2 The concerns relate, amongst other things, to litter, light pollution, noxious odours and noise nuisance resulting from music, human voices, ventilation equipment and vehicles. The Licensing Authority will expect applicants to demonstrate that suitable and sufficient measures have been identified, and will be implemented and maintained, with the intention of preventing public nuisance relevant to the individual style, location and characteristics of the premises and events.
- 9.3 If an external structure or area is to be used by customers, whether for consumption of alcohol or for smoking, the applicant will be expected to offer measures designed to minimise its impact on local residents in respect of both public nuisance and crime and disorder. These measures may include a restriction on hours that areas / structures will be used, appropriate signage requesting customers to consider local residents and monitoring of such areas by staff.

9.4 The placement of tables and chairs outside of licensed premises may give rise to public nuisance including noise and litter. When tables and chairs are situated on the public highway relevant consents will often be required. Enquiries for such consents should be made to the Council's Highway's Section of the Regeneration and Economic Development Department. In predominantly commercial areas such as shopping centres the Licensing Authority, the use of tables and chairs outside may be allowed however, the Council will normally expect them to be removed before the premises close, and any resulting litter/debris cleared away.

9.5 Applicants should give consideration to reducing potential noise nuisance by,
for example (this list is not exhaustive):
☐ Assessment of likely noise levels in the premises.
☐ Assessment of likely noise levels if outdoor drinking is allowed.
☐ The sound insulation the building would provide (e.g. double glazing, double
doors / lobbies to entrances, windows used for ventilation).
☐ The distance and direction to the nearest noise sensitive premises.
☐ Likely noise sources outside of the premises (e.g. emptying bottle bins, taxis, unruly customers leaving the premises).
☐ Dispersal of patrons — where necessary the Licensing Authority will expect a dispersal policy for patrons at the end of the evening. The policy will specify
such issues as alterations to the style and volume of music played, public address announcements and use of appropriate signage at exits.
□ Ways to limit noise / disorder from patrons leaving the premises.
9.6 The extent to which the above matters will need to be addressed will be

- dependent on the nature of the area where the premises are situated, the type of premises concerned, the licensable activities to be provided, operational procedures and the needs of the local community.
- 9.7 Applicants are advised to seek advice from Durham County Councils Environmental Health Team and incorporate any recommendations in their Operating Schedule before submitting their applications.
- 9.8 Takeaways and fast-food outlets: The Licensing Authority expects takeaways and late night refreshment premises to take reasonable steps in clearing litter from outside their premises and along the pavement in either direction as necessary, whilst the premises are open and at the end of the working day. These premises should maintain clean, dirt or grease free frontages. Such premises should also provide notices displayed advising customers of the location of bins and patrons should use the bins any provided.

#### 10.0 Protection of Children from Harm

- 10.1 While the Act does not prohibit children from having free access to any licensed premises, the Licensing Authority recognises that limitations may have to be considered where it appears necessary to protect children from physical, moral or psychological harm and the effects of alcohol on parenting.
- 10.2 The Act makes it an offence for any child under the age of 16 who is not

accompanied by an adult from being present:  At any time on pub premises, or other premises being used exclusively or primarily for the supply of alcohol for consumption on those premises; or
☐ Between the hours of midnight and 05:00 hours on restaurant premises or other premises that supply alcohol for consumption on the premises
☐ The Licensing Authority will judge the merits of each separate application before deciding whether to impose conditions limiting the access of children to Individual premises where it is necessary to prevent physical, moral or psychological harm.
10.3 The Licensing Authority may consider the following when dealing with a licence application where children may have limited access:  ☐ Limitations on the hours when children may be present.  ☐ Limitations on under 18s
<ul> <li>□ Limitations or exclusion when certain activities are taking place.</li> <li>□ Requirements for an accompanying adult to be present.</li> <li>□ Full exclusion of people under 18 from the premises when certain licensable</li> </ul>
activities are taking place (e.g. entertainment of a sexual nature).  Limitations on the parts of premises to which children might be given access.  Any other limitations appropriate to the application and according with the four licensing objectives.
10.4 The Licensing Authority will work closely with the Police and the Council's Trading Standards service to ensure the appropriate enforcement of the law, especially relating to the sale and supply of alcohol to children. Alcohol must not be served to persons under the age of 18, except in limited circumstances allowed by the law, and then only after verifying a person's proof of age e.g. 16 and 17 year-olds may drink beer, wine or cider with a table meal in relevant premises, where accompanied by an adult aged 18 years or over. The currently accepted verifications for proof of age are a passport, a photo card driving licence or a proof of age scheme such as Challenge 25.
10.5 The Licensing Authority is aware of young persons' vulnerability to alcohol

10.5 The Licensing Authority is aware of young persons' vulnerability to alcohol and events which are aimed at children under the age of 18 years on licensed premises will not be supported by the licensing authority unless the applicant can demonstrate that all safeguards for children have been addressed such as the removal of alcohol advertising.

10.6 The Licensing Authority, Durham Constabulary Alcohol Harm Reduction Unit and the Local Safeguarding Children Board have produced a "good practice guide" for an event catering for under-18's and mixed events of under and over 18's. This guide is highly recommended by the Licensing Authority and should be adhered to by licence holders and event organisers.

10.7 Recorded staff training programmes, the use of a refusals register, in-store signage and limited access to alcoholic drink can all reduce the likelihood of illegal sales and proxy sales and are to be encouraged.

10.8 The Licensing Authority commends the use of the 'Portman Group' Code of Practice on the naming, packaging and the promotion of alcoholic drinks in all licensed premises.

- 10.9 Access to Cinemas: In the case of premises requiring an licence to show films, applicants should include in the operating schedule arrangements for restricting access only to those children who meet the required age limit, in line with any certificate granted by the British Board of Film Classification or, in specific cases, a certificate given to the film by the Local Authority.
- 10.10 The Act provides that it is mandatory for Licensing Authorities to include a condition in all premises licences and club certificates authorising the exhibition of film, for the admission of children to the exhibition of any film to be restricted in accordance with the recommendations given to films either by the British Board of Film Classification or by the Licensing Authority itself.
- 10.11 Should the Licensing Authority need to adopt its own system of film classification the information regarding such classifications will be published on the Local Authority's website.
- 10.12 Children and Public Entertainment: Many children go to see and / or take part in an entertainment arranged especially for them. For example, children's film shows and dance or drama school productions, and additional arrangements may be required to safeguard them while at the premises.
- 10.13 Where entertainment requiring a Licence is specifically presented for children, the Licensing Authority will normally expect the presence of at least one member of staff from the Licensed premises for every 50 children present to ensure their safety and protection from harm and to control their access and egress from the premises. The Council will require those caring for or supervising children to have undergone an appropriate Criminal Record check with the Disclosure and Barring Service.
- 10.14 With regard to this Licensing Objective, the Licensing Authority considers Durham County Council Safeguarding Children Board to be the competent authority for matters relating to the protection of children from harm. A protocol exists between Durham Local Safeguarding Children Board and Durham Constabulary. All safeguarding concerns identified as a result of premises, personal applications and all variations to licences are covered by this protocol.
- 10.15 Applicants are advised to seek advice from the Local Safeguarding Children Board and incorporate any recommendations in their Operating Schedule before submitting their applications

Appendix B. Framework Licensing Hours - recommended hours for the operation of licensable activities (the sale of alcohol and the provision of late night refreshment) for categories of licensed premises situated within the County of Durham.

Category of Premise	Weekdays (Sunday to Thursday)	Weekends (Friday night into Saturday morning and Saturday night into Sunday morning)	Bank Holidays
For premises licences and club premises certificates authorising the sale or supply of alcohol for consumption on or off the premises	07.00 to 00.00	07.00 to 01.00	Good Friday Plus 1 Hour For all other bank holidays, an additional hour be added to the terminal hour of the day preceding the bank holiday  (i.e. if the Monday is the bank holiday, the Sunday is
"2"			normal trading plus 1 hour).
For licences not including the sale or supply of alcohol	07.00 to 23.30	07.00 to 00.30	Good Friday Plus 1 Hour For all other bank holidays, an additional hour be added to the terminal hour of the day preceding the bank holiday  (i.e. if the Monday
			is the bank holiday, the Sunday is normal trading plus 1 hour).
For licences not including the sale or supply of alcohol (community centres, village halls)	07.00 to 00.00	07.00 to 01.00	Good Friday Plus 1 Hour For all other bank holidays, an additional hour be added to the terminal hour of the day preceding the bank holiday

			(i.e. if the Monday is the bank holiday, the Sunday is normal trading plus 1 hour).
For licences authorising late night refreshment as the primary licensable activity (takeaways)	01.00	02.00	Good Friday Plus 1 Hour For all other bank holidays, an additional hour be added to the terminal hour of the day preceding the bank holiday
			(i.e. if the Monday is the bank holiday, the Sunday is normal trading plus 1 hour).

# **APPENDIX 8 - S.182 GUIDANCE**

## Crime and disorder

- 2.1 Licensing authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).
- 2.2 In the exercise of their functions, licensing authorities should seek to cooperate with the Security Industry Authority ("SIA") as far as possible and
  consider adding relevant conditions to licences where appropriate. The SIA
  also plays an important role in preventing crime and disorder by ensuring that
  door supervisors are properly licensed and, in partnership with police and other
  agencies, that security companies are not being used as fronts for serious and
  organised criminal activity. This may include making specific enquiries or
  visiting premises through intelligence led operations in conjunction with the
  police, local authorities and other partner agencies. Similarly, the provision of
  requirements for door supervision may be appropriate to ensure that people
  who are drunk, drug dealers or people carrying firearms do not enter the
  premises and ensuring that the police are kept informed.
- Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.
- 2.4 The inclusion of radio links and ring-round phone systems should be considered an appropriate condition for public houses, bars and nightclubs operating in city and town centre leisure areas with a high density of licensed premises. These systems allow managers of licensed premises to communicate instantly with the police and facilitate a rapid response to any disorder which may be endangering the customers and staff on the premises.
- 2.5 Conditions relating to the management competency of designated premises supervisors should not normally be attached to premises licences. It will normally be the responsibility of the premises licence holder as an employer, and not the licensing authority, to ensure that the managers appointed at the premises are competent and appropriately trained. The designated premises supervisor is the key person who will usually be responsible for the day to day management of the premises by the premises licence holder, including the prevention of disorder. A condition of this kind may only be justified as

appropriate in rare circumstances where it can be demonstrated that, in the circumstances associated with particular premises, poor management competency could give rise to issues of crime and disorder and public safety.

2.6 The prevention of crime includes the prevention of immigration crime including the prevention of illegal working in licensed premises. Licensing authorities should work with Home Office Immigration Enforcement, as well as the police, in respect of these matters. Licence conditions that are considered appropriate for the prevention of illegal working in licensed premises might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check are retained at the licensed premises.

## **Public safety**

- 2.7 Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person's health more generally, but it should not be the purpose of the condition as this would be outside the licensing authority's powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.
- 2.8 A number of matters should be considered in relation to public safety. These may include:
  - · Fire safety;
  - Ensuring appropriate access for emergency services such as ambulances;
  - Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);
  - Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;
  - Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);
  - Ensuring appropriate and frequent waste disposal, particularly of glass bottles;
  - Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs 2.12-2.13, and Chapter 10; and
  - Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).
- 2.9 The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. As set out in Chapter 8 (8.38-8.46), applicants should consider when making their application which steps it is appropriate to take to promote the public safety objective and demonstrate how they achieve that.

# Ensuring safe departure of those using the premises

- 2.10 Licence holders should make provision to ensure that premises users safely leave their premises. Measures that may assist include:
  - Providing information on the premises of local taxi companies who can provide safe transportation home; and
  - Ensuring adequate lighting outside the premises, particularly on paths leading to and from the premises and in car parks.

## Maintenance and repair

2.11 Where there is a requirement in other legislation for premises open to the public or for employers to possess certificates attesting to the safety or satisfactory nature of certain equipment or fixtures on the premises, it would be inappropriate for a licensing condition to require possession of such a certificate. However, it would be permissible to require as a condition of a licence or certificate, if appropriate, checks on this equipment to be conducted at specified intervals and for evidence of these checks to be retained by the premises licence holder or club provided this does not duplicate or gold-plate a requirement in other legislation. Similarly, it would be permissible for licensing authorities, if they receive relevant representations from responsible authorities or any other persons, to attach conditions which require equipment of particular standards to be maintained on the premises. Responsible authorities – such as health and safety authorities – should therefore make their expectations clear in this respect to enable prospective licence holders or clubs to prepare effective operating schedules and club operating schedules.

# Safe capacities

- 2.12 "Safe capacities" should only be imposed where appropriate for the promotion of public safety or the prevention of disorder on the relevant premises. For example, if a capacity has been imposed through other legislation, it would be inappropriate to reproduce it in a premises licence. Indeed, it would also be wrong to lay down conditions which conflict with other legal requirements. However, if no safe capacity has been imposed through other legislation, a responsible authority may consider it appropriate for a new capacity to be attached to the premises which would apply at any material time when the licensable activities are taking place and make representations to that effect. For example, in certain circumstances, capacity limits may be appropriate in preventing disorder, as overcrowded venues can increase the risks of crowds becoming frustrated and hostile.
- 2.13 The permitted capacity is a limit on the number of persons who may be on the premises at any time, following a recommendation by the relevant fire and rescue authority under the Regulatory Reform (Fire Safety) Order 2005. For any application for a premises licence or club premises certificate for premises without an existing permitted capacity where the applicant wishes to take advantage of the special provisions set out in section 177 of the 2003 Act<sup>1</sup>, the applicant should conduct their own risk assessment as to the appropriate capacity of the premises. They should send their recommendation to the fire and rescue authority which will consider it and decide what the "permitted capacity" of

<sup>&</sup>lt;sup>1</sup> S 177 of the 2003 Act now only applies to performances of dance.

those premises should be.

2.14 Public safety may include the safety of performers appearing at any premises, but does not extend to the prevention of injury from participation in a boxing or wrestling entertainment.

### Public nuisance

- 2.15 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.
- 2.16 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.
- 2.17 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time. More sophisticated measures like the installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable (see chapter 16). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises and its licensable activities. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are expensive to purchase and install and are likely to be a considerable burden for smaller venues.
- 2.18 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be appropriate.

- 2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11 pm and 8 am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.
- 2.20 Measures to control light pollution will also require careful thought. Bright lighting outside premises which is considered appropriate to prevent crime and disorder may itself give rise to light pollution for some neighbours. Applicants, licensing authorities and responsible authorities will need to balance these issues.
- 2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti- social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area, or that, if they wish to smoke, to do so at designated places on the premises instead of outside, and to respect the rights of people living nearby to a peaceful night.

## Protection of children from harm

- 2.22 The protection of children from harm includes the protection of children from moral, psychological and physical harm. This includes not only protecting children from the harms associated directly with alcohol consumption but also wider harms such as exposure to strong language and sexual expletives (for example, in the context of exposure to certain films or adult entertainment). Licensing authorities must also consider the need to protect children from sexual exploitation when undertaking licensing functions.
- 2.23 The Government believes that it is completely unacceptable to sell alcohol to children. Conditions relating to the access of children where alcohol is sold and which are appropriate to protect them from harm should be carefully considered. Moreover, conditions restricting the access of children to premises should be strongly considered in circumstances where:
  - adult entertainment is provided;
  - a member or members of the current management have been convicted for serving alcohol to minors or with a reputation for allowing underage drinking (other than in the context of the exemption in the 2003 Act relating to 16 and 17 year olds consuming beer, wine and cider when accompanied by an adult during a table meal);
  - it is known that unaccompanied children have been allowed access;
  - there is a known association with drug taking or dealing; or
  - in some cases, the premises are used exclusively or primarily for the sale of alcohol for consumption on the premises.
- 2.24 It is also possible that activities, such as adult entertainment, may take place at certain times on premises but not at other times. For example, premises may operate as a café bar during the day providing meals for families but also provide entertainment with a sexual content after 8.00pm. It is not possible to give an exhaustive list of what amounts to entertainment or services of an adult or sexual nature. Applicants, responsible authorities and licensing authorities will need to consider this point carefully. This would broadly include topless bar staff, striptease, lap-, table- or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language.
- 2.25 Applicants must be clear in their operating schedules about the activities and times at which the events would take place to help determine when it is not appropriate for children to enter the premises. Consideration should also be given to the proximity of premises to schools and youth clubs so that applicants take appropriate steps to ensure that advertising relating to their premises, or relating to events at their premises, is not displayed at a time when children are likely to be near the premises.
- 2.26 Licensing authorities and responsible authorities should expect applicants, when preparing an operating schedule or club operating schedule, to set out the steps to be taken to protect children from harm when on the premises.
- 2.27 Conditions, where they are appropriate, should reflect the licensable activities taking place on the premises. In addition to the mandatory condition regarding age verification, other conditions relating to the protection of children from harm can include:
  - restrictions on the hours when children may be present;
  - restrictions or exclusions on the presence of children under certain ages when particular specified activities are taking place;
  - · restrictions on the parts of the premises to which children may have access;

- age restrictions (below 18);
- restrictions or exclusions when certain activities are taking place;
- requirements for an accompanying adult (including for example, a combination of requirements which provide that children under a particular age must be accompanied by an adult); and
- full exclusion of people under 18 from the premises when any licensable activities are taking place.
- 2.28 Please see also Chapter 10 for details about the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010.
- 2.29 Licensing authorities should give considerable weight to representations about child protection matters. In addition to the responsible authority whose functions relate directly to child protection, the Director of Public Health may also have access to relevant evidence to inform such representations. These representations may include, amongst other things, the use of health data about the harms that alcohol can cause to underage drinkers. Where a responsible authority, or other person, presents evidence to the licensing authority linking specific premises with harms to children (such as ambulance data or emergency department attendances by persons under 18 years old with alcohol- related illnesses or injuries) this evidence should be considered, and the licensing authority should also consider what action is appropriate to ensure this licensing objective is effectively enforced. In relation to applications for the grant of a licence in areas where evidence is presented on high levels of alcohol-related harms in persons aged under 18, it is recommended that the licensing authority considers what conditions may be appropriate to ensure that this objective is promoted effectively.
- 2.30 The 2003 Act provides that, where a premises licence or club premises certificate authorises the exhibition of a film, it must include a condition requiring the admission of children to films to be restricted in accordance with recommendations given either by a body designated under section 4 of the Video Recordings Act 1984 specified in the licence (the British Board of Film Classification is currently the only body which has been so designated) or by the licensing authority itself. Further details are given in Chapter 10.
- 2.31 Theatres may present a range of diverse activities and entertainment including, for example, variety shows incorporating adult entertainment. It is appropriate in these cases for a licensing authority to consider restricting the admission of children in such circumstances. Entertainments may also be presented at theatres specifically for children. It will be appropriate to consider whether a condition should be attached to a premises licence or club premises certificate which requires the presence of a sufficient number of adult staff on the premises to ensure the wellbeing of the children during any emergency.

## Offences relating to the sale and supply of alcohol to children

2.32 Licensing authorities are expected to maintain close contact with the police, young offenders' teams and trading standards officers (who can carry out test purchases under section 154 of the 2003 Act) about the extent of unlawful sales and consumption of alcohol by minors and to be involved in the development of any strategies to control or prevent these unlawful activities and to pursue prosecutions. Licensing authorities, alongside the police, are prosecuting authorities for the purposes of these offences, except for the offences under section 147A (persistently selling alcohol to children). Where, as a matter of policy, warnings are given to retailers prior to any decision to prosecute in respect of an offence, it is important that

each of the enforcement arms should be aware of the warnings each of them has given.

## Table of relevant offences under the 2003 Act

Section	Offence	Prosecuting Authority
Section 145	Unaccompanied children prohibited from certain premises	n Police and/or Licensing Authority
Section 146	Sale of alcohol to children	Police, Licensing Authority and/or Local Weights and Measures Authority
Section 147	Allowing the sale of alcohol to children	Police, Licensing Authority and/or Local Weights and Measures Authority
Section 147A	Persistently selling alcohol to children	Police and/or Local Weights and Measures Authority
Section 149	Purchase of alcohol by or on behalf of children	Police and/or Licensing Authority
Section 150	Consumption of alcohol by children	Police and/or Licensing Authority
Section 151	Delivering alcohol to children	Police and/or Licensing Authority
Section 152	Sending a child to obtain alcohol	Police and/or Licensing Authority
Section 153	Prohibition of unsupervised sales by children	Police and/or Licensing Authority